



BATAAN GENERAL HOSPITAL AND MEDICAL CENTER

Balanga City, Bataan
ISO-QMS 9001 Certified



NOTICE TO PROCEED

January 16, 2020

COPYLANDIA OFFICE SYSTEMS CORPORATION

Ameluz Bldg. #92 Sto.Entiero St., Sto Cristo, Angeles City 2009

Dear Sir / Madame:

The attached Contract Agreement No. ^{purchase} Order No. 20-01-209 having been approved; notice is hereby given to **COPYLANDIA OFFICE SYSTEMS CORPORATION** that work may commence for Property and Supply Section use (supplies for Duplicating Machine) effective on **January 16, 2020/ 10 calendar days** after the receipt of this notice.

After the receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to **BGHMC – Procurement Section**

Prepared by:

[Signature]
Dondon B. Castillo
Administrative Assistant II

Checked by: *[Signature]* 1/16/20
Yolanda A. Soriano-Lansangan
Procurement Head *[initials]*

Reviewed and Recommended by:

[Signature]
Myrna V. Magat, MM
Chief Administrative Officer *[initials]*

Approved by:

[Signature] 1/22/2020
GLORY V. BALTAZAR, MD, MPH, MHA, CESe
Head of Procuring Entity (HOPE)

I acknowledge receipt of this Notice on JAN 23, 2020

Name of the Representative of the Bidder: KENNETH PAIN

Authorized Signature: *[Signature]*

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to proceed within seven (7) calendar days from the date of the approval of the contract.

Posted by: _____
Date: _____