



**BATAAN GENERAL HOSPITAL AND MEDICAL CENTER**  
Balanga City, Bataan  
ISO-QMS 9001 Certified



**PURCHASE ORDER**

Supplier : <u>NATIONAL PRINTING OFFICE</u>		P.O. No. : <u>20-01-01-054</u>			
Address : <u>Edsa Cor. NPO Road, Diliman, Quezon City</u>		Date : <u>January 20, 2020</u>			
TIN :		Mode of Procurement : <u>Negotiated Procurement (Agency-to-agency)</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>BGH PROPERTY AND SUPPLY SECTION</u>		Delivery Term : <u>as scheduled by the end user</u>			
Date of Delivery :		Payment Term :			
Stock/ Property No.	Unit	Description	Total Quantity	Unit Cost	Amount
<u>1</u>	<u>pad</u>	<u>MF-102 (Certificate of Live Birth)</u>	<u>470</u>	<u>240.00</u>	<u>112,800.00</u>
<u>2</u>	<u>pad</u>	<u>MF-103 (Certificate of Death)</u>	<u>51</u>	<u>240.00</u>	<u>12,240.00</u>
<u>3</u>	<u>book</u>	<u>HF-#5 (Record of Admission)</u>	<u>15</u>	<u>525.00</u>	<u>7,875.00</u>
					<u>132,915.00</u>
<b>(Total Amount in Words) ONE HUNDRED THIRTY TWO THOUSAND NINE HUNDRED FIFTEEN PESOS ONLY</b>					
Remarks: <u>for the Property and Supply Section use (for Offices and Wards use – 2020 1st sem consumption)</u>					
Reference: <u>Price Quotation and stock availability Certification for PR No. 19-09-342</u>					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Prepared by:  DONDON B. CASTILLO Administrative Assistant II					
Checked by:  YOLANDA A. SORIANO-LANSANGAN Procurement Head		Reviewed by:  MYRNA V. MAGAT, MM Chief Administrative Officer		Approved by:  GLORY V. BALTAZAR, MD, MPH, MHA, CEsE Head of Procuring Entity (HOPE)	
Conforme:					
Signature over Printed Name of Supplier					
Date					
Fund Cluster : <u>05 INTERNALLY GENERATED FUND</u>			ORS/BURS No. : <u>SF-02-206443-2020-01-074</u>		
Funds Available : <u>SF INCOME</u>			Date of the ORS/BURS: <u>1/24/2020</u>		
for: MARIA TERESA T. CORNEL Supervising Administrative Officer		For: MARJORIE ANNE D. MENA Accountant IV		Amount : <u>132,915.00</u>	