



BATAAN GENERAL HOSPITAL AND MEDICAL CENTER
Balanga City, Bataan
ISO-QMS 9001 Certified



PURCHASE ORDER

Supplier : PHILCOPY CORPORATION	P.O. No. : 20-09-723
Address : #2 Aguinaldo St. E.T., Olongapo City	Date : September 07, 2020
TIN : _____	Mode of Procurement : Direct Contracting

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : BGH PROPERTY AND SUPPLY SECTION	Delivery : 10 CD
Date of Delivery : _____	Payment Term : _____

Stock/ Property No.	Unit	Description	Total Quantity	Unit Cost	Amount
1	unit	Toner, Kyocera TK-6113	15	8,800.00	132,000.00
					132,000.00

(Total Amount in Words) ONE HUNDRED THIRTY TWO THOUSAND PESOS ONLY

Remarks: for PSY use

Reference: Exclusive Distributorship for PR No. 20-08-284

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Prepared by:
J. Areniego
TERRY/GENE M. ARENIEGO
Administrative Assistant II

Checked by:
Volanda A. Soriao-Lansangan
YOLANDA A. SORIAO-LANSANGAN
Procurement Head

Reviewed by:
Marjorie Anne D. Mena 9/7/20
MARJORIE ANNE D. MENA
OIC-Chief Administrative Officer

Approved by:
Glory V. Baltazar
GLORY V. BALTAZAR, MD., MPH, MHA, CEsE
Head of Procuring Entity (HOPE)

Conforme:

Signature over Printed Name of Supplier

Date

Fund Cluster : <u>05 / INTERNALLY GENERATED FUND</u>	ORS/BURS No. : <u>SF-02-206446-2020-09-754</u>
Funds Available : <u>SF- INCOME</u>	Date of the ORS/BURS: <u>09-07-2020</u>

for: <i>Maria Teresa T. Cornel</i> MARIA TERESA T. CORNEL Supervising Administrative Officer	for: <i>Marjorie Balboa</i> MARJORIE BALBOA Accountant III	Amount : <u>132,000.00</u>
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Remarks: <u>for PSY use</u>					
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Prepared by: THERRY GENE M. ARENIEGO Administrative Assistant II					
Checked by: YOLANDA A. SORIANO-LANSANGAN Procurement Head		Reviewed by: MARJORIE ANNE D. MENA OIC-Chief Administrative Officer		Approved by: GLORY V. BALTAZAR, MD., MPH, MHA, CESC Head of Procuring Entity (HOPE)	
Conforme: RESUINDO Y. DELFIN Signature over Printed Name of Supplier <u>9/08/20</u> Date					
Fund Cluster : <u>05 / INTERNALLY GENERATED FUND</u>			ORS/BURS No. : <u>SF-02-200443-2020-09-723</u>		
Funds Available : <u>SF-INCOME</u>			Date of the ORS/BURS: <u>09-07-2020</u>		
For: MARIA TERESA T. CORNEL V Supervising Administrative Officer			For: MARJORIE BALBOA Accountant III		Amount : <u>132,000.00</u>