



BATAAN GENERAL HOSPITAL AND MEDICAL CENTER

Balanga City, Bataan
QMS-ISO 9001 Certified



PURCHASE ORDER

Supplier : PHILCOPY CORPORATION	P.O. No. : <u>21-03- 213</u>
Address : <u>#2 Aguinaldo St. East Tapinac, Olongapo City</u>	Date : <u>March 04, 2021</u>
TIN :	Mode of Procurement : <u>SMALL VALUE PROCUREMENT</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : BGH PROPERTY AND SUPPLY SECTION

Delivery Term : 15 Calendar days

Date of Delivery : W/C

Payment Term : _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	KYOCERA-MITA HOLDER FEED ASSY	1	4,788.00	4,788.00
2	assembly	KYOCERA-FK-171 (E)	2	6,648.00	13,296.00
3	pc	KYOCERA-MITA RETARD ROLL ASSY	2	2,483.00	4,966.00
4	pc	KYOCERA-MITA GEAR Z32S LIFT	1	512.00	512.00
5	pc	KYOCERA-MITA PULLEY PICKUP ASSY	1	482.00	482.00
6	pc	KYOCERA-MITA PULLEY FEED ASSY	1	628.00	628.00
					24,672.00

(Total Amount in Words) TWENTY FOUR THOUSAND SIX HUNDRED SEVENTY TWO PESOS ONLY

Remarks: for IHOMP use (for IPD Records - Property# 1, 2 and 3, IPD Cashier – Property# 4, and HIRM Section – Property#2, 3, 5 and 6 use)

Reference: Product Evaluation with PR No. 21-01-011

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Prepared by:

Dondon B. Castillo
Administrative Assistant II

Checked by:

Yolanda A. Soriao-Lansangan
Procurement Head

Reviewed by:

Marjorie Anne D. Mena
OIC-Chief Administrative Officer

Approved by:

Glory V. Baltazar, M.D., MPH, MHA, CESE
Head of Procuring Entity (HOPE)

Conforme:

[Signature]
Signature over Printed Name of Supplier

Date

03-11-21

Fund Cluster : 05 / INTERNALLY GENERATED FUND

Funds Available : SF-INCOME

[Signature]
3/9/21

Maria Teresa T. Cornel
Supervising Administrative Officer

ORS/BURS No. : SF-02-206443-2021-03-172

Date of the ORS/BURS: 03-09-2021

Amount : 24,672.00

[Signature]
MARJORIE BALBOA
Accountant III

PRO-F-23-05