



Balanga City, Bataan
QMS-ISO 9001 Certified



PURCHASE ORDER

Supplier : PHILCOPY CORPORATION	P.O. No. : 21-03- <u>2487</u>
Address : #2 Aguinaldo St. East Tapinac, Olongapo City	Date : March 10, 2021
TIN :	Mode of Procurement : Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : BGHMC PROPERTY AND SUPPLY SECTION

Delivery Term 10 CD

Date of Delivery : _____

Payment Term : _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	TONER Kyocera ECO SYS TK-1147	20	6,470.00	129,400.00
4	pc	Kyocera Ecosys M2640idw/L, TK-1175	40	6,720.00	268,800.00
5	pc	Kyocera Ecosys M2640idw/L, MK-1175	8	11,760.00	94,080.00
7	pc	Kyocera M2535 DN / L MK-1147	5	11,700.00	58,500.00
					550,780.00

(Total Amount in Words) FIVE HUNDRED FIFTY THOUSAND SEVEN HUNDRED EIGHTY PESOS ONLY

Remarks: for Property and Supply Use (for wards and offices for 2021 use)

Reference: Product Evaluation with PR No. 21-01-019

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Prepared by:

DONDON B. CASTILLO
Administrative Assistant II

Checked by:

YOLANDA A. SORIANO-LANSANGAN
Procurement Head

Reviewed and Recommended by:

MARJORIE ANNE D. MENA
OIC-Chief Administrative Officer

Approved by:

GLORY V. BALTAZAR, M.D., MPH, MHA, CESe
Head of Procuring Entity (HOPE)

Conforme:

RANA JOSEPH
03-12-2021

Date

Fund Cluster : 01 / REGULAR AGENCY FUND

ORS/BURS No. : M00E-02-101101-2021-03-288

Funds Available : RAF (M00E)

Date of the ORS/BURS: 3/11/2021

MARIA TERESA T. CORNEL

Amount : 550,780.00

Supervising Administrative Officer *Abi*

MARJORIE BALBOA
Accountant III