



# BATAAN GENERAL HOSPITAL AND MEDICAL CENTER

Balanga City, Bataan  
QMS-ISO 9001 Certified



## PURCHASE ORDER

Supplier : <b>MB PELAEZ SCHOOL AND OFFICE SUPPLIES</b>	P.O. No. : 21-05-400
Address : 66 St. Michael Building, Maligaya St., Sindalan, City of San Fernando, Pampanga	Date : May 07, 2021
TIN :	Mode of Procurement : <b>NEGOTIATED PROCUREMENT - Small Value</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>BGH PROPERTY AND SUPPLY SECTION</b>	Delivery Term : <u>as need arises</u>
Order of Delivery :	Payment Term :

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	box	Aluminum foil, 300 meters	20.00	550.00	11,000.00
2	pack	Plastic 2.5 x10	500.00	13.90	6,950.00
9	pack	Plastic (sando bag) large x 80's	250.00	90.00	22,500.00
10	pack	Plastic (sando bag) medium x 100's	200.00	53.00	10,600.00
11	pack	Plastic (sando bag) small x 100's	100.00	30.00	3,000.00
12	pack	Plastic (sando bag) EXTRA large x 100's	250.00	147.00	36,750.00
14	box	Disposable gloves, plastic	300.00	38.00	11,400.00
15	pc	Salad cups, white, with lid	10,000.00	1.38	13,800.00
					<b>116,000.00</b>

(Total Amount in Words) ONE HUNDRED SIXTEEN THOUSAND PESOS ONLY

Remarks: for NDS use

Reference: Product Evaluation Report for PR No. 21-04-165

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Prepared by:

MAHALYN DE JESUS  
Administrative Officer I

Checked by:

*[Signature]*  
ROLANDA A. SORLAO-LANSANGAN  
Procurement Head

Reviewed by:

*[Signature]*  
MARJORIE VINCE B. MENA  
SIC-Chief Administrative Officer

Approved by:

*[Signature]*  
GLORY V. BALTAZAR, M.D., MPH, MBA, CESa  
Head of Procuring Entity (HOPE)

Conforms:

*[Signature]*  
RIM GS PELAEZ

Signature over Printed Name of Supplier

*[Signature]*  
MAY 12, 2021  
Date

Fund Cluster : <u>01/REGULAR AGENCY FUND</u>	ORS/BURS No. : <u>ABCE-02-10101-2021-05-566</u>
Funds Available : <u>116000</u>	Date of the ORS/BURS: <u>05-11-2021</u>
<i>[Signature]</i> MARIA TERESA T. CORNEL Supervising Administrative Officer	Amount : 116,000.00 <i>[Signature]</i> MARJORIE BALBOA Accountant III

PRO-F-23-05