



BATAAN GENERAL HOSPITAL AND MEDICAL CENTER

Balanga City, Bataan
QMS-ISO 9001 Certified



PURCHASE ORDER

Supplier : MB PELAEZ SCHOOL AND OFFICE SUPPLIES	P.O. No. : 21-05-432
Address : 66 St. Michael Building, Maligaya St., Sindalan, City of San Fernando, Pampanga	Date : May 24, 2021
TIN :	Mode of Procurement : Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : BGHMC PROPERTY AND SUPPLY SECTION

Delivery Term 10 CD

Date of Delivery : _____

Payment Term : _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pack	Specialty Paper, A4, 10 sheets, 90 gsm, Color: Pale Cream	3000	19.90	59,700.00
2	pack	Specialty Paper, Short (8.5" x 11"), 10 sheets, 90 gsm, Color: Pale Cream	1000	17.68	17,680.00
3	pack	Specialty Paper, A4, 10 sheets, 90 gsm, Color: White	3000	19.90	59,700.00
4	pack	Specialty Paper, Short (8.5" x 11"), 10 sheets, 90 gsm, Color: White	1000	17.68	17,680.00
5	pack	Specialty Paper, Long (8.5" x 13"), 10 sheets, 90gsm, Color: White	1000	22.90	22,900.00
6	pc	Ballpen C4 (0.4 point) Black	61	69.00	4,209.00
					181,869.00

(Total Amount in Words) **ONE HUNDRED EIGHTY ONE THOUSAND EIGHT HUNDRED SIXTY NINE PESOS ONLY**

Remarks: for Property and Supply Use (for PETRU use)

Reference: Product Evaluation with PR No. 21-04-137

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Prepared by:

Myla A. Perea
MYLA A. PEREA
Administrative Assistant II

Checked by:

Yolanda A. Soriano-Lansangan
YOLANDA A. SORIANO-LANSANGAN
Procurement Head

Reviewed and Recommended by:

Marjorie Anne D. Mena
MARJORIE ANNE D. MENA
OIC-Chief Administrative Officer

Approved by:

Glory V. Baltazar
GLORY V. BALTAZAR, M.D., MPH, MHA, CEsE
Head of Procuring Entity (HOPE)

Conforme:

Rita G. Pelaez
RITA G. PELAEZ

MAY 27, 2021

Date

Fund Cluster : 01/Regular Agency Fund

Funds Available : SAA # 20-06-1179 (Research)

Maria Teresa T. Cornel
MARIA TERESA T. CORNEL
Supervising Administrative Officer

Marjorie Balboa
MARJORIE BALBOA
Accountant III

RESEARCH
ORS/BURS No. : MOOE-02-10101-2021-05-631

Date of the ORS/BURS: 5/25/21

Amount : 181,869.00