



**BATAAN GENERAL HOSPITAL AND MEDICAL CENTER**

Balanga City, Bataan  
ISO-QMS 9001 Certified



**NOTICE TO PROCEED**

January 20, 2021

**M.B. PELAEZ SCHOOL AND OFFICE SUPPLIES**

Dear Sir / Madame:

The attached Contract Agreement No. / Purchase Order No. 21-01- 095 having been approved; notice is hereby given to **M.B. PELAEZ SCHOOL AND OFFICE SUPPLIES** that work may commence for Property and Supply Section use (39TH PUBLIC BIDDING of Procurement of Office Supplies, Semi-Expendables and IT Supplies for 2021 Annual Consumption-Office Supplies, Semi-Expendables and IT Supplies (1st to 4th Qtr) effective on **January 20, 2021** / 1<sup>st</sup> Qtr 10 Calendar days after the receipt of this notice, 2<sup>nd</sup> Qtr. April 5-9, 2021, 3<sup>rd</sup> Qtr. July 5-9, 2021, 4<sup>th</sup> Qtr. October 4-8, 2021.

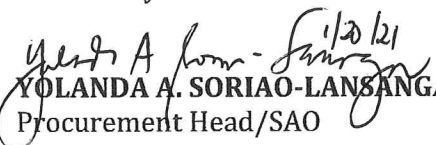
After receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to **BGHMC – Procurement Section**

Prepared by:

  
**MYLA A. PEREA**  
Administrative Assistant II

Checked by:

  
**YOLANDA A. SORIAO-LANSANGAN**  
Procurement Head/SAO

Reviewed and Recommended by:

  
**MARJORIE ANNE D. MENA**  
OIC- Chief Administrative Officer

Approved by:

  
**GLORY V. BALTAZAR, MD, MPH, MHA, CESe**  
Head of Procuring Entity (HOPE)

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

*The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to proceed within seven (7) calendar days from the date of the approval of the contract.*

Posted to PhilGEPS by: \_\_\_\_\_

Date: \_\_\_\_\_