BATAAN GENERAL HOSPITAL AND MEDICAL CENTER
Balanga City, Bataan
ISO-QMS 9001 Certified

P.R. NO.: 21-09-367
Date: September 6, 2021
Office/End-User: IHOMP/I. MENDOZA

REQUEST FOR QUOTATION

COMPANY NAME: _____

ADDRESS: _____

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than _____ of _____

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. Construction/Delivery period: **15 calendar days**
3. Warranty for Expendable Goods: three (3) months, either:
   a. Five percent (5%) retention
   b. Special Bank Guarantee
4. Warranty for Non Expendable Goods/Infrastructure: One (1) year, either:
   a. Five percent (5%) retention
   b. Special Bank Guarantee
   c. Surety Bond *(for infrastructure only)*
5. Price validity shall be for a period of sixty (60) calendar days
6. Unit Price includes all incidental expenses (tax, delivery, etc.)
7. Product Sample/Presentation/Brochure
8. Certificate of product registration from Food and Drug Administration (FDA); if applicable
9. Certificate of Good Manufacturing Practice from FDA; if applicable
10. Batch release certificate from FDA; if applicable
11. If the supplier is not the manufacturer, certification from the manufacturer that the supplier is an authorized distributor/dealer of the products/items; if applicable
12. Bio Assay or Certificate of Analysis (if applicable)
13. Submit original copy of Omnibus Sworn Statement before issuance of NOA (to applicable mode of procurement)
14. Provide authorization letter if authorize representative is not the owner.
15. Must provide updated Certificate of Philgeps Platinum membership or Philgeps registration and Mayor's permit, Income/BusinessTax return and DTI (if applicable)
16. LTO for medical equipment/medical devices
17. **PCR NEGATIVE** result within the last **24 to 72 hours** is required upon entering BGHMC premises **(24 to 72 hours starts with extraction time)**

GLORY V. BALTAZAR, MD, MPH, MHA,CESe
Head of Procuring Entity (HOPE)

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	ABC per Item	BRAND	UNIT PRICE *(includes all incidental expenses (tax, delivery, etc.)*	TOTAL PRICE
1	1	pc	Heavy duty cross cut paper shredder, paper shredding machine; 4 x 44mm to 46mm shred size; 7 shred sheets capacity or higher; with 3 paper mode sensing switch : Auto, Off and Reverse functions; 15 liters waste container or higher; High quality; Leading Brand; 1 year warranty or higher	10,585.00			
2	1	pc	Digital Audio Recorder with USB, 4 GB of memory built-in; Up to 55 hours of battery life for extended recording; Record and listen in Linear PCM or MP3 formats; High quality; Leading Brand; 1 year warranty or higher	6,000.00			
3	8	pc	External Solid State Drive (SSD) Capacity; 1TB, Interface: USB type C; High quality; Leading Brand; 2 years warranty or higher	11,500.00			
4	10	pc	External Hard Disk Drive (HDD) Capacity; 2TB, Interface: Ultra fast USB 3.0; High quality; Leading Brand; 2 years warranty or higher	4,800.00			

Date: _____
Opened at: ____ am/pm

_____
Signature over printed name
Authorized Representative

Canvass by:

Jan Carlo Florentino
Procurement Staff

BIDS & AWARD COMMITTEE :

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