



BATAAN GENERAL HOSPITAL AND MEDICAL CENTER

Balanga City, Bataan
ISO-QMS 9001 Certified



NOTICE TO PROCEED

May 17, 2022

MB PELAEZ SCHOOL AND OFFICE SUPPLIES

66 St. Michael Building, Maligaya St.,
Sindalan, San Fernando City, Pampanga

Dear Sir / Madame:

The attached Contract Agreement No./Purchase Order No. 22-05-268 having been approved; notice is hereby given to **MB PELAEZ SCHOOL AND OFFICE SUPPLIES** that work may commence for Property and Supply Section use (2022 8th Public Bidding Procurement of Office Supplies / IT Supplies / Semi-Expendable Equipment - 1st & 2nd Quarter) effective on **May 17, 2022/ 10 calendar days** after the receipt of this notice.

After the receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to **BGHMC - Procurement Section**.

Prepared by:

J. Areniego
Therry Gene M. Areniego
Administrative Assistant II

Checked by:

Maureen Shelby G. Evangelista
Maureen Shelby G. Evangelista
Procurement Head

Reviewed and Recommended by:

Romeo C. Tuazon Jr.
Romeo C. Tuazon Jr., RN, DrPH
OIC - Chief Administrative Officer

Approved by:

Glory V. Baltazar
GLORY V. BALTAZAR, MD, MPH, MHA, CESe
Head of Procuring Entity (HOPE)

I acknowledge receipt of this Notice on _____

Name of the Representative of the Bidder: _____

Authorized Signature: _____

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to proceed within seven (7) calendar days from the date of the approval of the contract.

Posted to PhilGEPS by: _____

Date: _____