



BATAAN GENERAL HOSPITAL
Balanga City, Bataan
QMS-ISO 9001 Certified



PURCHASE ORDER

Supplier : **M.B. PELAEZ SCHOOL AND OFFICE SUPPLIES** P.O. No. 18-04-223
 Address : 66 St. Michael Bldg., Mailgaya St., Sindalan, City of San Fernando Date : April 10, 2018
 Pampanga
 TIN : Mode of Procurement : PUBLIC BIDDING

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **BGH PROPERTY AND SUPPLY SECTION** Delivery Term : 10 CD
 Date of Delivery : Payment Term :

Stock/ Property No.	Unit	Description	Qty	Unit Cost	Amount
		OFFICE SUPPLIES (NOT AVAILABLE IN THE PS-DBM)			
1	pc	Battery AAA/Triple A	425	48.00	20,400.00
2	pc	Battery Big (heavy duty)	29	58.00	1,682.00
3	pc	Battery AAA/Double A	420	48.00	20,160.00
4	pc	Calculator, compact, electronic, 12 digits cap	15	200.00	3,000.00
5	box	Carbon Film, polyethylene 216mmx330mm, 100s/box (Club International Film Carbon), Black	22	720.00	15,840.00
7	pc	CLEARBOOK, LEGAL SIZE, for 216mm x 330mm (legal size) documents, refillable, plastic, overall size(min) of cover 353mm(L) x 242mm(W) and 0.48mm thickness, assorted colors(black, blue, red, yellow), 0.06mm(min thickness of pocket, with twenty(20) clear transparent plastic pocket	66	58.00	3,828.00
9	pc	Correction Tape , Disposable, usable length of 8 meters, 5mm width	91	42.00	3,822.00
10	pcs.	Cutter Blade	6	28.00	168.00
11	pc	Dater	9	55.00	495.00
12	pc	ERASER, felt, for blackboard/whiteboard	13	20.00	260.00
13	pc	Eraser, rubber small	103	3.00	309.00
17	pack	Folder, tagboard, legal size, 100s/pack	10	495.00	4,950.00
18	pack	Folder, morocco/fancy legal size 50's /pack	3	380.00	1,140.00
19	pc	Marker, Permanent, bullet type, black (Permanent Marker, Black)	204	20.00	4,080.00
20	pc	Marking Pen, whiteboard bullet type, black (Whiteboard Marker, Black)	14	22.00	308.00
29	box	Rubber Band, 1.0mm min thickness, min 350grams/box. 220pcs.	49	248.00	12,152.00
32	pc	Sign Pen-Black,0.5 mm needle tip	455	35.00	15,925.00
33	pc	Stamp pad, felt pad, min 60mmx100mm,size: No. 3	32	60.00	1,920.00
34	box	Staple Wire 26/6 standard, 5000 pcs/box	287	48.00	13,776.00
35	box	STAPLE WIRE, HEAVY DUTY, 23/13, for use with heavy duty staplers,100 staples per strip,10 strips per box	30	60.00	1,800.00

Stock/ Property No.	Unit	Description	Qty	Unit Cost	Amount
36	pc	Stapler heavy duty with remover, standard size (size#35)	50	250.00	12,500.00
37	pc	STAPLER, binder type, heavy duty for high volume stapling, 15-210 sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable stapler guide	2	2,500.00	5,000.00
38	pc	Tape dispenser, Table Top for 24mm width tape	11	110.00	1,210.00
39	roll	Tape transparent (24mm) 50 mtrs.	434	20.00	8,680.00
40	roll	Tape, masking, 24mm, 50meters length	80	40.00	3,200.00
41	roll	Tape, masking, 48mm, 50meters length	31	60.00	1,860.00
42	pc	Monoblock Chair, Color: White	18	400.00	7,200.00
44	unit	WALL FAN 16"	10	1,400.00	14,000.00
		OFFICE SUPPLIES			
11	Pc	Aluminum Metal Chart Long	94	490.00	46,060.00
12	roll	Nylon Rope 0.5cm thick x 1.5m	6	200.00	1,200.00
13	pc	Pillow 28"x18"	2	480.00	960.00
14	pc	Pillowcase with zipper for 28"x18" pillow (printed : blue and brown)	8	480.00	3,840.00
16	pack	Plastic (Resealable clear Bag), standard size, approximately 4" x 5 1/2" x 50's (Measurement is until the resealable lid)	4	60.00	240.00
19	box	STAPLE WIRE, HEAVY DUTY, 23/17, for heavy duty staplers, 100 staples per strip, 10 strips per box	31	60.00	1,860.00
20	box	Thumb Tacks	9	10.00	90.00
					233,915.00

(Total Amount in Words) TWO HUNDRED THIRTY THREE THOUSAND NINE HUNDRED FIFTEEN PESOS ONLY

Remarks: 2018 3rd Public Bidding - Office, Semi-Expendable & Kitchen Supplies-Office Supplies

Reference: Product Evaluation for PR No. 17-12-635 & APR NO. 18-01-003

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Prepared by:

Reviewed and recommended by:

Approved by:

GINA C. MAGTAGNOB
Procurement Head

MYRNA V. MAGAT, MM
Chief Administrative Officer

GLORY V. BALTAGAR, M.D., MPH, MHA, CESE
Head of Procuring Entity (HOPE)

Conforme: *Rita S. Pedraza*

Signature over Printed Name of Supplier

APRIL 18, 2018
Date

Fund Cluster : Di Regular Agency fund

Funds Available : of

ORS/BURS No. : MODE-D2-101101-2018-04-235
Date of the ORS/BURS: 4/12/18

MARIA TERESA T. CORNEL
Budget Officer *Kat Ronald*

MARJORIE ANNE D. MENA
Accountant IV *Kat Ronald*

Amount 233,915.00